

# NEVADA OSTEOPATHIC BOARD Licensee Instruction Guide -



Nevada State  
Board of Osteopathic Medicine

## Licensee Portal

[Sign In](#)

[Forgot Password](#)

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## Getting Started Access & Logging In

This quick start guide shows how to quickly gain access and start using the Board's new licensing system (Thentia Cloud).

To access the Thentia Cloud Platform, a user needs internet access, a web browser and login credentials. \*Please use Chrome, Edge, or Firefox as your browser. DO NOT use Internet Explorer.

Users can access Thentia Cloud from their desktop/laptop or tablet device.

### **Licensees may:**

- **Renew licenses**
- **Update personal & professional information, including addresses, telephone numbers, and email address)**
- **Submit a Name Change**
- **Upload continuing medical education certificates, and more!**

# Step 1: Select *Licensee Portal* under Online Services On the Licensee Services Tab

## Online Services

Use the Application Portal to apply for a new license or to check the status of your application. Use the Licensee Portal to renew your license or change your address.

[Application Portal](#)

[Licensee Portal](#)



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## Licensee Portal

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## Step 2: Create a New User Account



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### Licensee Portal

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**Click – New to this site? Activate Now**

**\*Note: Please use email address that is on file with the Board.**

# Step 3: Check your Email



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## Check your e-mail!

We've sent you an e-mail to activate your account. Have a look and follow the instructions to access to your account.

## Didn't receive the e-mail?

Please check your junk/spam inbox and add [noreply@thentia.com](mailto:noreply@thentia.com) and [osteobom.nv.gov](mailto:osteobom.nv.gov) to your safe senders e-mail list.

[Return to login](#)

- A system generated password has been sent to your email address.
- Click Return to login

# Step 4: Get Temporary Password

Copy temporary password from your email

**To** nvdotest1  
**From** noreply@thentiacloud.com  
**Sending IP** 168.245.113.94  
**Received** 2023-09-20 11:42:21

 Delete

HTML JSON RAW LINKS SMTP\_LOG ATTACHMENTS

## Thentia Cloud - Account Created

You have created an account on a Thentia Cloud Portal using this e-mail address and the system has generated a temporary password for you. When prompted online, enter the following password to complete your login:

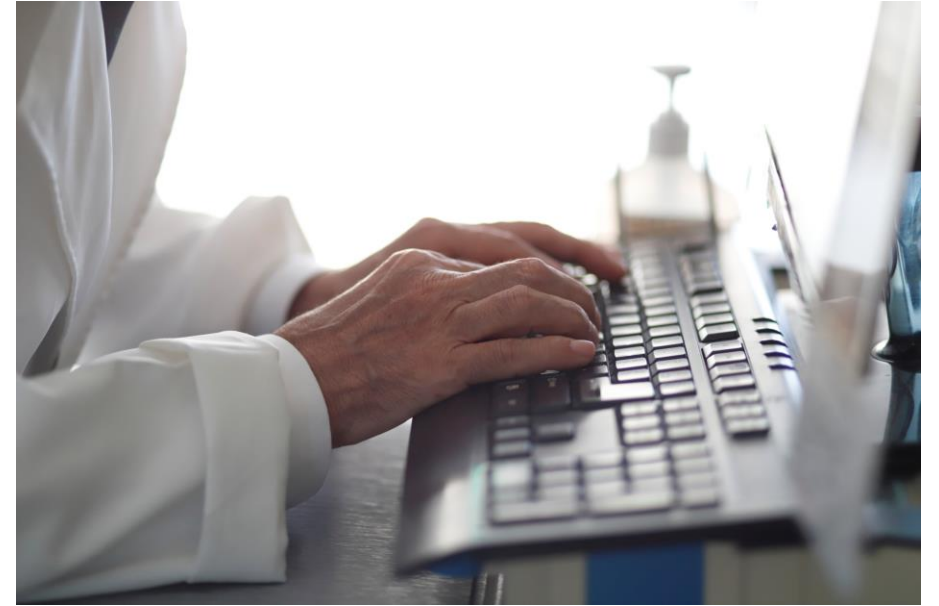
**zddtrukmeor**

It is important that you change your password now to maintain the security of your account. You can accomplish this by logging in to the system. You will be prompted to create a new password upon login.

Thentia Cloud  
<https://support.thentia.com/>

# Step 5: Enter Email & Temporary Password

- Return to the Applicant Portal.
- Enter your email and temporary password.
- Click Sign In



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## Licensee Portal

**Sign In**

Forgot Password

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# Step 6: Account Authentication



- **Select three security questions.**
- **Create three answers.**
- **Click Submit**

## Two-Stage Authentication: Security Questions

To help protect the privacy of your account, please select three questions below and provide their corresponding answers.

Security question 1 \*

Select...

Answer \*

Security question 2 \*

Select...

Answer \*

Security question 3 \*

Select...

Answer \*

Submit



# Step 7: Create New Password

- Enter new password
- Confirm password
- Click Submit

## Password Reset

To help protect the privacy of your account, please provide a new password and confirm it below. Your new password must be at least 8 characters, contain a minimum of one upper case letter, one number, and one special character. Your new password must not contain your first name, last name, address, city, province, country, postal code, birth date, or commonly used words like "password".

Password strength:

Weak

New password \*

Confirm password \*

Submit

# Step 8: Enter Licensee Portal



VERIFY & UPDATE  
LICENSEE  
INFORMATION.



RENEW YOUR LICENSE



UPLOAD CONTINUING  
MEDICAL EDUCATION  
CERTIFICATES.



PRINT LICENSE CARD.



REQUEST NAME  
CHANGES.

**Contact the Board office for assistance.**

Nevada State Board of Osteopathic Medicine

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