



NEVADA STATE BOARD OF OSTEOPATHIC MEDICINE

*****PUBLIC NOTICE*****

BOARD MEETING

August 20, 2021 @ 10:00 AM

AT THE FOLLOWING LOCATION:

*Nevada State Board of Osteopathic Medicine ~ Conference Room
Via Telephone
Public Call in Number: 1-866-854-6779; Meeting Code: 7492532#*

NOTE: Per Governor Sisolak's Directive 44, beginning June 1, 2021, Board meetings will return to holding meetings at physical locations.

***** MINUTES *****

I. CALL TO ORDER (Discussion/For Possible Action) Ronald Hedger, D.O., President, Roll call to determine presence of a quorum

Board Members:

*Ronald Hedger, D.O.
Paul Mausling, D.O.
C. Dean Milne, D.O.
Carla Perlotto, Ph.D., Public Member
Swadeep Nigam, MSc, MBA, Public Member*

Board Staff:

*Sandra Reed, Executive Director
Louis Ling, Esq., Board Counsel*

Public:

*Amber Carter, Clark County Medical Society
Courtney Vignaude, Clark County Medical Society
Carol Woods, Numbers, Inc.*

II. PUBLIC COMMENT

NOTE: Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment. See NRS 233B.126.

No Comments.

III. CONSIDERATION/ACTION REGARDING APPROVING BOOKKEEPING AND ACCOUNTING SERVICES BY NUMBERS, INC; AND, DISCONTINUING CURRENT ACCOUNTING CONTRACT WITH BERKLEY AND BERKLEY, CPAs, LLC, (Discussion/For Possible Action) Ronald Hedger, D.O., President

Ms. Reed explained the Board currently has a contract with Berkley and Berkley, CPAs, LLC, which was set to expire in December 2021. Without notice, Berkley and Berkley recently raised their rates, which is not permissible per the contract. When Ms. Reed contacted them, Berkley and Berkley requested to end the contract immediately without cause. After researching and receiving referrals from several licensing Boards for bookkeeping services, Ms. Reed recommended the Board approve Numbers, Inc. She asked the Board to approve both a short term (three month) and long term (two year) contract with Numbers, Inc.

Dr. Hedger asked Ms. Woods which boards she currently represents. Ms. Woods stated that she currently works with eight licensing boards in Nevada, including the Funeral and Cemetery Services Board, the Physical Therapy Examiners Board, and the Occupational Therapists Board.

Mr. Nigam asked if the Board was required to do Requests for Proposal (RFP) for bookkeeping services. Mr. Ling explained that accountants/bookkeepers and attorneys are among the professional services exempt from the RFP process; as such, the Board may choose the bookkeeping services they wish without the RFP.

Dr. Hedger made a motion to discontinue the current accounting contract with Berkley and Berkley, CPAs, LLC, and to approve the two contracts short-and long-term, with Numbers, Inc. Mr. Nigam seconded the motion. The motion was approved.

IV. PUBLIC COMMENT

No Comments.

Dr. Hedger made a motion to adjourn, seconded by Dr. Milne, and approved by the Board.

Minutes approved by the Board on October 12, 2021